

New School High Board of Directors Special Meeting
MEETING MINUTES -- Proposed *approved*

Date: Wednesday, December 10, 2014

Time: 6:30 pm

Location: Plymouth Township Offices, 9955 N. Haggerty, Plymouth MI 48170

1. Call to Order

The meeting was called to order by Gayla Houser at 6:34 pm.

2. Roll Call

Present: Gayla Houser, Carey Gary, Mike Wright, Karen Phillippi, Joanne Lamar

Absent: None

Guests: Errol Goldman, Cyndi Burnstein

3. Approval of the Agenda

Mr. Wright moved to approve the agenda. Ms. Lamar seconded.

Discussion: None. The agenda was accepted by unanimous vote.

4. Approval of the Minutes of November 19, 2014

Mr. Wright moved that the minutes be approved. Ms. Lamar seconded.

Discussion: None. The minutes were accepted by unanimous vote.

5. Public Comment (on Agenda items only): None

6. Administrator's Report (Cyndi Burnstein)

A. Community Awareness Update

Ms. Burnstein reported on the informational meetings that were held on November 23 at the Plymouth District Library and December 1 at the Plymouth Township Offices. She also described upcoming additions to the school website and suggested that several open houses be held for families to visit the school facility in early February.

B. Implementation Grant Update

Ms. Burnstein supplied a listing of expenditures to date.

C. Contracts for math and advisory curriculum consultants

Mr. Wright moved to approve contracts for Mario DiNicola, Lisa Ryan, and Judy Arkwright for curriculum work that was previously approved in the Implementation Grant application. Ms. Phillippi seconded. The motion passed unanimously.

7. Treasurer's Report (Mike Wright)

A. Expenditures for legal, storage, and moving of furniture were for \$2678. There were two deposits of grant funds totaling \$15,000, leaving a balance of \$15, 294.

B. Mr. Wright moved to approve and/or ratify the expenditures and that the Implementation Grant Expenditure document be made a part of the minutes. Ms. Phillippi seconded. The motion passed unanimously.

8. Committee Report

A. Update on Facility (Errol Goldman)

Mr. Goldman reviewed changes in the lease including an option for additional years, snowplowing, and carpet replacement. Mr. Goldman explained the process for the signing and distributing of copies of the lease. Mr. Wright moved to approve the lease. Ms. Lamar seconded. Discussion: Mr. Wright thanked Mr. Goldman for his excellent work in negotiating the lease. The motion to approve the lease passed unanimously.

9. Old Business

Mr. Wright indicated that the board needed to begin the process of securing insurance.

10. New Business

A. Ms. Houser suggested the board think about identifying potential future board candidates, as recommended at the session for the board members at the recent CMU Annual Conference.

B. Ms. Phillippi reminded the board that Joe Urban will attend the January meeting to review the first portion of the board policy document.

11. Announcements

A. Ms. Lamar and Ms. Burnstein described the CMU presentation *First Things First* that they attended on December 2 in Novi.

B. Ms. Burnstein described the CMU Board Ethics and Governance meeting she attended on November 20 in Novi.

12. Extended Public Comment: None

13. Adjournment

Ms. Phillippi moved that the meeting be adjourned. Ms. Gary seconded. The motion passed unanimously. The meeting adjourned at 7:19 pm

Minutes Certification:
Respectfully Submitted,


Cynthia Burnstein, Recording Secretary
December 10, 2014

Approved by New School High Board of Directors


Joanne Lamar, Board Secretary
December 10, 2014